

21 April 1955

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Memorandum for [REDACTED] D/S.

Re Draft Memo on "Systematic Transmittal of Gaps in Intelligence as Requirements at the Close of Each Project."

Para. 1:- The phrase "general guidance" in lines 3 and 4 seems inconsistent with the specifics of subpara. 2 (b).

Para. 2 (a) and (b):- The trend is toward doing research less and less exhaustively. This means that some gaps would otherwise be filled from available source material and hence the need for a requirement would be obviated.

Para. 5:- We already have detailed requirement format specifications from St/I in Office Regulation R 50-8, 30 July 1952 as amended by Office Notice R 76-52, 4 September 1953.

General:- Suggest that the final version of this procedure be issued as an amendment sheet to "Preparation and Submission of Manuscripts", 23 January 1952, or "Comments on the Organization and Preparation of Economic Intelligence Reports," 4 June 1954, as each analyst of this Branch has been issued a Branch analyst operations manual which contains those two documents among numerous others.

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